



Step AheadTM Early Education & Childcare Center

PRE-ENROLLMENT REGISTRATION FORM

Thank you for your interest in **Step Ahead Early Education & Childcare Center**. Choosing a quality child care program in one of the most pertinent decisions you will make. We take your decision seriously and are committed to living up to the important responsibility of caring for your child.

When your registration form is received, along with your registration fee of \$50 per child, you will be placed on a waiting list. You will be contacted regarding the availability of space and the enrollment process. Prior to enrollment, the Center Director will schedule a time for you to meet with your child's primary caregivers to learn more about Step Ahead Early Education & Childcare Center and develop a visitation schedule for you and your child. The director will review the parent/guardian policies/procedures and enrollment forms at that time.

Child's name: _____ Date of Birth: ____/____/____ Gender: ____
Child's name: _____ Date of Birth: ____/____/____ Gender: ____

Parent/Guardian Information: *(Please use BLOCK letters)*

Name: _____
Relationship: _____
Address: _____
Home Phone: _____
Email Address: _____
Employer: _____
Work Phone: _____

Name: _____
Relationship: _____
Address: _____
Home Phone: _____
Email Address: _____
Employer: _____
Work Phone: _____

Days and Hours Desired:

Mon____ TUE____ WED____ THU____ FRI____

What date would you like enrollment to begin? _____

How did you hear about SAECC? _____

We will do everything possible to meet your needs, but we are unable to guarantee start dates. Enrollment is based upon availability and is subject to priority enrollment rules of Step Ahead Early Education & Childcare Center. Registration fee is nonrefundable and is due annually on or before September 1 when your child is enrolled in the program.

Please return the enrollment form to:

Step Ahead Early Education & Childcare Center
30 South Main Street, Randolph MA 02368

(Parent/Guardian's Signature)

(Date)

Thank you for choosing Step Ahead Early Education & Childcare Center

For Administrative Use: Date Registration Received: _____ Sib New SAECC Sub